

**Capital Area Human Services District Board Meeting
Monday, March 4, 2013**

Directors Present: Christy Burnett, Chair, Gail Hurst, Vice Chair, Sandi Record, Kay Andrews, Becky Katz, Barbara Wilson, Stephanie Manson, and Kathy D’Abor, Denise Dugas and Amy Betts

Directors Absent: Gary Spillman, Rev. Louis Askins, Jermaine Watson, Kristen Saucier, Dana Carpenter, Ph.D and Victoria King

CAHSD Executive Staff Member(s) Present: Jan Kasofsky, Ph.D., Executive Director, Carol Nacoste, Deputy Director

TOPIC	RESPONSIBLE PERSON	DISCUSSION	FOLLOW-UP
Approval of March 4, 2013 Consent Agenda and Approval of the Minutes for February 4, 2013	Christy Burnett	<p>Christy Burnett called the meeting to order at 3:00pm. Sandi Record made a motion to approve the February 4, 2013 minutes as written and the consent March 4, 2013 Agenda. The motion was seconded by Gail Hurst. There were no objections and the motion passed.</p> <p>Christy Burnett stated that the agenda will be amended under Monthly Billing and Collections Tracking. She explained that there was a Committee meeting prior to the Board meeting today. There was discussion that this would be taken up with the Ends Policy and will be added to the Financial Budgeting and Planning policy as direct inspection.</p> <p>Christy Burnett stated that the next Board meeting is scheduled for April 1st which is the Monday after Easter. There was discussion regarding Board member attendance for that meeting due to the holiday.</p>	A decision was made that a determination would be made prior to the meeting as to whether or not a quorum would be present and, if not, cancel the meeting.
Communications	Dr. Kasofsky	<p>Roots of Violence Media Coverage: Dr. Kasofsky introduced Kevin Jones, CAHSD IT Director, who was present to assist with the online media coverage of the recent “Roots of Violence” meeting recently held at CAHSD. She mentioned that three Board members, Stephanie Manson, Sandi Record & Kay Andrews attended the meeting. She stated that there have been several good outcomes from the meeting. The Board members watched several segments reported by area newscasts including an interview with Dr. Udofa, CAHSD Medical Director. Dr. Kasofsky stated that Senator Broome followed up after the meeting and asked if there were any legislation that Dr. Kasofsky felt needed to be put in place this year. Dr. Kasofsky stated that she, Tonja Myles & Debbie Duckworth, CABH Facility Manager, located</p>	

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Communications	Dr. Kasofsky	<p>legislation out of Illinois on Mental Health Courts. She stated that a mental health court is desperately needed in Baton Rouge. The bottom line is that at some point in time, approximately 30% of people incarcerated in this community have an open case with CAHSD. The jail in EBR holds about 1800 inmates and there is one social worker for the entire jail. If you go to jail you most likely will not be able to obtain medication unless you become a behavior problem in the jail. Mental Health Court would save tax dollars by using them for law enforcement, judiciary, and for avoiding incarceration. Getting clients reconnected to CAHSD would be the best thing. Mental Health courts have been successful. Funding for a CRC will be included in the legislation. In order to participate in Mental Health Court, the client must plead guilty to their crime and it must be a non-violent crime. The client must sign off, saying that instead of going to jail, he/she will stay in treatment, take medication, and participate in frequent drug testing. It is a partnership with probation, corrections, treatment and judiciary. The client can be sent back to jail for non-compliance.</p> <p>The agenda from the Roots of Violence Meeting is attached for review as well as an article from the front page of The Advocate. Dr. Kasofsky stated that Senator Broome will use the Behavioral Health Collaborative as the vehicle for ongoing discussion about how to handle violence in the community.</p> <p>CAHSD Public Forum Notice: The Forum will take place at CAHSD in Room 200 on March 14, 2013.</p> <p>Magellan in Louisiana-One Year Later: This document provides a schedule of meetings around the State of Louisiana where Magellan will provide a report of what a great job they've done and how everything is working.</p> <p>Smoking Cessation Program: CAHSD still provides patches and therapy around smoking cessation. The attached flier provides location(s) in each parish.</p>	

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Communications	Dr. Kasofsky	<p>Letter to the Editor: This letter was written by Stephen Ortego, a new representative who contacted Dr. Kasofsky a few months ago. He put in legislation that not only supports Human Services Districts but puts public hospitals under Human Services Districts.</p> <p>BR Truancy Center Article: CAHSD is a part of this program and has received referrals into our new adolescent drug treatment grant through this program.</p>	
MHERE	Dr. Kasofsky	<p>Dr. Kasofsky reported that on April 15th, the MHERE is scheduled to close.</p> <p>Dr. Kasofsky stated that she received a call from Tony Speier, Assistant Secretary for the Office of Behavioral Health (OBH) last week. He told her that OBH is researching options regarding the MHERE closure. He asked if Dr. Kasofsky would be willing to help. She indicated that she would be willing to assist if there was anything she could assist with. She stated that Congressman Cassidy has been made aware of the status of the MHERE.</p>	
Current FY Contract Amendments	Dr. Kasofsky	<p>Dr. Kasofsky stated that she doesn't have a letter to give to the Board at this time because they are still working on it. Part of her role in communicating to the Board is to let the members know before she ends contracts. State Office requested that all contracts be cut by 30% this fiscal year. At this point, nothing has been done. Bonne Sante', now Pointe Coupee Health Services, hasn't been cut yet but as we get closer to the end of the fiscal year, a decision will be made on whether or not some money will be pulled back. There is enough money left in the Bonne Sante' contract because they are required to bill Medicaid prior to billing the contract. If they are cut 30% it will be at the end of the year and CAHSD would not recoup the whole amount. A two week notice should be provided to Board members prior to contract changes. Dr. Kasofsky reported that the 8 detox beds in CARP previously mentioned to the Board are now open and doing well. Baton Rouge Detox has been notified that the contract would be amended to remove the funding for 8 beds. Funding for 2 female beds would remain. Dr. Kasofsky stated that if it is reported in the community that funding was removed from the community, the</p>	

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Current FY Contract Amendments	Dr. Kasofsky	bottom line is that the same level of services are being provided and tax payors are being provided a service that we were paying \$150,000. If we have a cut, that money will go up as a cut. She explained that there would be the same number of beds, CAHSD would just not be paying someone else to provide the service, and we would be more effective with the money we have. It was reported by a Board member that Jessica, the school social worker at East Feliciana is resigning and that a social worker from Pointe Coupee will go to East Feliciana several times a week. Dr. Kasofsky will review her notes and report at the next meeting.	Dr. Kasofsky will report to the Board at the next meeting regarding resignation of Jessica, the East Feliciana school social worker, and plans for providing services in East Feliciana.
Current Budget Status	Carol Nacoste	Carol Nacoste reported that there are no new changes to the budget. We are holding firm at a \$2.2 million dollar cut for next fiscal year but most of that is unfunded items. She explained that CAHSD is losing Early Childhood Support & Services (ECSS), a TANIF funded program, which OBH lost the funding for at mid-year. That funding has been taken out of the CAHSD budget. There was an OCS program that did screening and assessment that was lost. The Nurse Family Partnership reduced their funding. Four of their positions were left vacant this year and the funding for these positions was moved from the budget. C. Nacoste stated that those are the types of dollars CAHSD is losing next year. Dr. Kasofsky stated that CAHSD fought for eight years to have the ECSS program come into CAHSD. CAHSD finally got the program and it only lasted about 6 months leaving CAHSD to deal with the property, charts of patients who now have nowhere to go, and the layoffs. This program provided services to the 0-6 year olds but we do have an escrow funded program that has been here for years that we've funded based on Chasnoff and Zencha's work.	
Monthly Billing and Collections Tracking	Dr. Kasofsky Carol Nacoste	The Monthly Billing and Collections Tracking form is located behind Tab 3. C. Nacoste has been providing this form on a monthly basis. She stated that the only difference is that this form has the update for January's collections. CAHSD is currently at \$1,000,058 in total Medicaid collections as of January 2013. We do have an additional \$130,000 collected already in February 2013 but is not included on this report. Dr. Kasofsky reported that Karla Lee-Muzik has accounted for \$700k of past billing that she feels will be collected.	

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Recommended 2013-14 Budget	Carol Nacoste	Carol Nacoste reported that now CAHSD's budget is recommended at \$30,000,400 and the current budget is \$32 million. There is the difference of roughly \$2 million and unfunded programs and mandates that will be moved out of our budget this year. C. Nacoste reported that the rent for the two CAHSD buildings @ 4615 Government Street was reduced from \$1 million to \$650K this year. C. Nacoste stated that the internal positions that were vacated this year were put up for cut next year. Those positions are now gone and the money follows the position. Dr. Kasofsky reported that Elaine McClay, one of the CAHSD employees recently passed away. She was a licensed social worker and conducted one of the evening clinics. Her position will need to be replaced.	
Board Membership Status	Dr. Kasofsky	Dr. Kasofsky reported that she has no new information to report regarding Pointe Coupee Board membership. There was discussion regarding the membership status of Mr. Spillman and board meeting attendance requirements. Kathy D'Albor and Rev. Askins have requested to remain on the Board even though their terms have ended and their paperwork is in process. West Baton Rouge has requested names from Dr. Kasofsky for possible Board members. She was unable to provide them with names.	
Healthcare Reform 2014	Dr. Kasofsky	Dr. Kasofsky distributed a health care reform changes review article which provided information regarding the changes with Healthcare Reform coming in 2014. She informed the Board that she is giving a presentation to Leadership Baton Rouge and to Leadership Iberville next week and has pulled important information from this article. It discusses the amount of coverage people who have insurance will now have. The law for mental health and addiction services enforces a law that has been on the books that hasn't been enforced for parity. Health insurance companies are required to provide parity for mental and behavioral health needs on par with medical and surgical benefits. Dr. Kasofsky stated that this could definitely affect the bottom line for CAHSD. Being the largest provider that does take insurance in the community, CAHSD may be seeing more people who have insurance that don't have huge deductibles before they pay with a reasonable copay.	
ER Diversion Program	Dr. Kasofsky	Dr. Kasofsky stated that she has spoken with the OLOL representative	

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ER Diversion Program	Dr. Kasofsky	and the BRGMC representative on the CAHSD Board with regard to how long it's taking for CAHSD to get client's physical health appointments at the LSU EKL Clinics. A proposal has been put together that the hospitals are considering on an interim basis for people who have medical problems and have nowhere to go until their scheduled appointment at LSU. Dr. Kasofsky is hoping to do this as an ER Diversion Program and is offering a small amount of money as an administrative fee that the grant will allow us to pay.	
Reports from Chairman			
Board Policy Review by Direct Inspection/Board Business:			
Board Training Discussion	Dr. Kasofsky	Dr. Kasofsky stated that the National Council April meeting is located in New Orleans next year. Dr. Kasofsky proposes that money be included in the budget for any Board member who wants to attend. There is a track for Board membership on a Policy Governance Board.	
Director's Wishes to Remain on the Board	Dr. Kasofsky	There was brief discussion of those members whose terms end that wish to remain on the Board. Barbara Wilson has asked to be reappointed to the Board.	
Policy Review: Executive Limits, Communication with and Support to the Board	Kay Andrews	Page 17 of 58: Kay Andrews reviewed Executive Limits, Communication with and Support to the Board. She stated that the Board is in compliance with this policy and it relates to whether or not the Board sees the Executive Director as being compliant. There is no specified monitoring data related to this policy. The Board is aware of compliance because of attendance at Board meetings. Ms. Andrews explained how compliance is met with this policy in relation to the Executive Director's performance and communication with the Board. Ms. Andrews does not anticipate any changes needed to this policy regardless of all the upcoming changes in how CAHSD does business as a District. Dr. Kasofsky stated that research is needed to determine who was Chair the last time the Board did the resolution. This resolution may need to be re-signed. There was discussion regarding contents of the Board Resolution and whether the Board agrees for it to be updated. Gail Hurst made a motion for the resolution to be resigned by the Chair prior to the next Board meeting if necessary and all members agreed by show of hands.	Review the Board Resolution and obtain new signature if needed.
Committee Report	Christy Burnett Amy Betts	Christy Burnett reported that a Committee was formed to recommend an updated monitoring form for the Financial Planning & Budgeting	

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Committee Report	Christy Burnett Amy Betts	Policy. They met prior to the Board meeting at 2:00pm. Christy Burnett, Kay Andrews, Amy Betts, Denise Dugas, and Stephanie Manson met with Carol Nacoste, Karla Lee-Muzik and Dr. Kasofsky. On behalf of the Committee, Amy Betts explained the documents to the members. The first page was produced by Carol Nacoste and relates to the actual money in the bank and is projected based past history. The second page was produced by Karla Lee-Muzik and indicates projections of what CAHSD will collect. This is based on Karla Lee-Muzik's experience and knowledge of programs. Both forms will eventually be included in one report. The form reporting collections that has been submitted to the Board over the past few months will be replaced with these new forms. Dr. Kasofsky stated that this information will be viewed in January along with Financial Planning and Budgeting Policy.	
Assignment of Next Policy	Christy Burnett	Page 18 of 58: Executive Limits, Ends Focus of Grants or Contracts. Kathy D'Albor volunteered to review this policy.	
Community Participation	Christy Burnett	No community participation.	
Next Meeting	Christy Burnett	The next Board meeting will be held on April 1, 2013 @ 3:00p.m. @ 4615 Government Street, Building 2, Baton Rouge, LA in Conference Room 200.	